

**U. S. District Court / Western District of Texas**  
**Introducing Online Credit Card Payment of *Pro Hac Vice* Fees**  
**(Effective: April 1, 2009)**

The Western District of Texas is pleased to announce the implementation of a new procedure which will allow for the online payment of *pro hac vice* fees, effective April 1, 2009. When e-filing a motion to appear *pro hac vice*, the *pro hac vice* admission fee of \$25.00 must be paid using a credit card online. When docketing the motion to appear *pro hac vice* event, before your motion can be filed, you will be prompted via CM/ECF to electronically pay this fee.

**Reminder:** Pursuant to the *Administrative Policies and Procedures for Electronic Filing in Civil and Criminal Cases for the Western District of Texas*, attorneys admitted *pro hac vice* are required to register as filing users within 10 days of the order granting the motion to proceed *pro hac vice*.