

FILED

**IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF TEXAS
EL PASO DIVISION**

MAY 0 1 2012

**CLERK, U.S. DISTRICT COURT
WESTERN DISTRICT OF TEXAS
BY  DEPUTY CLERK**

**HONORABLE KATHLEEN CARDONE §
§ ALL CIVIL CASES
§**

STANDING ORDER REGARDING CIVIL MOTION CONTENT

In addition to complying with all applicable provisions of the Civil Local Rules and this Court's standing orders, all civil motions, oppositions to motions and replies to oppositions must contain:

- (1) On the first page below the case caption and number, only the title of the motion;
- (2) A statement of the issue(s) to be decided not to exceed one page;
- (3) A succinct statement of relevant facts;
- (4) Argument of the parties, including pertinent authority; and
- (5) If in excess of ten (10) pages, a table of contents and table of authorities.

The title page, table of contents, table authorities, and statement of issues do not count toward the page limitation set forth in Civil Local Rule CV-7(d).

Any motion or filing not in compliance with this Order shall not be accepted for filing.

Attached hereto as Appendix A is an outline of a motion to assist in compliance with the aforementioned requirements.

SO ORDERED.

SIGNED on this 1st day of May, 2012.


KATHLEEN CARDONE
UNITED STATES DISTRICT JUDGE

APPENDIX A

**IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF TEXAS
EL PASO DIVISION**

[PLAINTIFF'S NAME]

v.

[DEFENDANT'S NAME]

§
§
§
§
§
§

[Case No.]

[TITLE]

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STATUTES

[Numerical/Alphabetical order] [#]

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MISCELLANEOUS

[Alphabetical Order] [#]

....

STATEMENT OF ISSUES

- 1.
- 2.
- 3.
-

I. INTRODUCTION

....

II. FACTUAL BACKGROUND

[Set forth pertinent factual background with corresponding citation(s) to record evidence.]

III. ARGUMENT

A. Legal Standard(s)

[Set forth applicable legal standard(s) for relief requested.]

B. [Header]

1. [Header]

....

C. [Header]

....

IV. CONCLUSION

....