



**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF TEXAS**

Position Title: Term Law Clerk
Term: August 2022 - August 2024
Location: El Paso, Texas
Closing Date: July 31, 2022
Salary Range: \$66,214 - \$94,373 (JSP 11-13)

Please note: Current or former federal law clerks may be eligible for appointment at the JSP-14

POSITION OVERVIEW: The United States District Court for the Western District of Texas is recruiting for a term law clerk to U.S. Magistrate Judge Anne T. Berton. The law clerk's primary responsibility is to assist the magistrate judge in actively managing the civil docket, ensuring that cases reach trial or settlement through efficient discovery and motion practice. The law clerk also supports the magistrate judge in their criminal duties by providing research and drafting on criminal law and procedure issues as they arise. The preferred start date is August 1, 2022, but no later than August 8, 2022. The position will remain open until filled.

QUALIFICATIONS: To qualify for the position of Term Law Clerk, an applicant must be a graduate of an accredited law school, have a strong work ethic, the ability to work as a member of a team, and have excellent research, communication, and writing skills. Experience on Law Review/Journal is required. Evidence of an ability to write and edit well, such as publication of an article in a scholarly legal journal, is an important consideration.

BENEFITS: This position is entitled to health insurance, scheduled holidays, and periodic salary increases. The Court is not authorized to reimburse candidates for travel or moving expenses. This position is subject to mandatory Electronic Funds Transfer participation for payment of net pay.

The final candidate will be subject to criminal history and financial background investigations by law enforcement agencies, which include FBI fingerprinting. The applicant must be a United States citizen or a lawful permanent resident (i.e., green card holder) who shows proof of seeking citizenship.

For additional information please visit OSCAR (<https://oscar.uscourts.gov/>)

APPLICATION PROCEDURE: Please submit applications through OSCAR. We will not review applications received by mail or outside of OSCAR.

****** The Court is an Equal Opportunity Employer ******

The Court reserves the right to modify the conditions of this job announcement, to withdraw the announcement, or to fill the position sooner than the closing date without prior notice. The U.S. District Court requires employees to adhere to a Code of Ethics and Conduct. This court provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and interviewing process, please notify the local human resources representative. The decision on granting reasonable accommodations will be made on a case by case basis.